

YOUTH MINISTRY TRUST



Director of Operations

Fixed Term Contract – 2 Years

(Ref 24/2017)

We are seeking to appoint a person who will report directly to the Board of Trustees in a role which will provide overall leadership to all its activities at the Emmaus (Youth) Village and across the Diocese of Hexham and Newcastle.

They will have a relevant degree and/or recognised management qualification or equivalent experience, and an awareness of evolving good practice in Catholic youth ministry activities. They will also have experience in the application of laws relating to employment, immigration, charitable companies, hospitality services and public events. They will be a practising and committed Catholic who can demonstrate the skills to lead a medium-sized organisation, working in the context of supporting the development and education of young people and their Catholic faith.

Salary: £35,000 per annum.

Hours of work: 30 per week (evening and weekend work is required).

This role is subject to an Enhanced DBS check.

An application pack is available at www.rcdhn.org.uk

For further information please contact:

Human Resources Manager, Diocese of Hexham and Newcastle

☎ 0191 243 3301 Email: human.resources@diocesehn.org.uk

The closing date for applications is 15 September 2017.

Youth Ministry Trust, a subsidiary company of the Diocese of Hexham and Newcastle.
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